

APPLICATION FOR EMPLOYMENT

Position applied for:		
First name(s):		
Last name:		
Postal address:		
Telephone:	Daytime:	Mobile:
Are you a New Zealand citizen?	Yes / No	
Do you have New Zealand permanent residency status?	Yes / No / Not applicable	
Do you have a current New Zealand work permit?	Yes / No / Not applicable	
If YES, what dates does it cover?	From:	To:
Are you a smoker?	Yes / No	
Convictions: Have you ever been convicted of any offence against the law, or Do you have any criminal charges pending (apart from minor traffic offences)?	Yes / No	Yes / No
If YES, give brief details:		
Medical Conditions: Do you have an injury, illness or disability that could affect your ability to carry out the work or could reasonably be expected to be aggravated or contributed to by the work of the position applied for? Do you have any disabilities that require special services or facilities to do the job?	Yes / No	Yes / No
If YES, give brief details:		

AUTHORISATION/DECLARATION

Name of applicant:

Signature:

Date:

On submitting this application for employment I acknowledge that I have disclosed all information relevant to the position and that any statements made in this application and supporting papers are true and correct. I accept that, should my application be successful, the information provided on this form will form part of my contract of employment and falsification of any information is grounds for dismissal.

NOTES FOR APPLICANTS

Your **Application for Employment** form and any other information you provide in support of your application will be treated as confidential. It is suggested that you read these notes before completing your application for employment form:

- Please attach a Curriculum Vitae (CV) and ensure your CV provides evidence of the competencies relevant to the position as detailed in the job description. Note, your competencies may also refer to the skills and knowledge you may have gained through community, family or unpaid work.
- Please note that it is preferred that your CV be in A4 format and not stapled or bound. CVs will become the property of Te Hiringa Hauora and will not be returned unless specifically requested.
- All applicants selected to attend an interview are advised that they may bring along a whānau or support group. All costs for whānau or support groups must be met by the applicant.
- Te Hiringa Hauora has a policy of equal employment opportunities.
- Te Hiringa Hauora operates a smokefree workplace policy.
- The information you provide will be held in terms of the Privacy Act and is solely for the purpose of determining suitability for the vacant position you are applying for.